

M.K. EXIM (INDIA) LIMITED

Familiarization Programme for Independent Directors

Preamble

Pursuant to Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015, (“the Listing Regulations”), the Board of Directors (“the Board”) of M.K. Exim (India) Limited (“the Company”) has approved and adopted the Familiarization Programme for Independent Directors.

Objective

The Program aims to provide insight into the Company to enable the Independent Directors to understand their role, responsibilities, rights in the Company, business model of the Company, business in depth and contribute significantly.

Overview of Familiarization Process

At the Time of Appointment

- a) The Company conducts programmes/presentations whenever new Independent Director is appointed on the Board. Such programmes/presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and helps them to understand the Company’s strategies, operations, products, organization structure, market and other relevant areas etc.
- b) New Independent Directors shall be provided with the copy of Latest Annual Report, Code of Conduct, Memorandum & Articles of Association of the Company and Code of Conduct for Prevention of Insider Trading, Criteria of Independence applicable on Independent Directors as per the Regulation 16(b) of the SEBI (LODR) Regulations, 2015 and the Companies Act, 2013 and internal policies to enable them to familiarize with the Company’s procedures and practices.
- c) New Independent Directors shall be made aware of their role, rights and responsibilities at the time of their appointment or re-appointment through a formal appointment letter which also specifies the various terms and conditions of their engagement. Also, they are updated on amendments to statutes, introduction of new laws, Company policies and codes, etc. from time to time.

Regular Familiarization modules

- i) Presentations on the business and performance of the Company are made at the Board Meetings to familiarize the Independent Directors with the strategy, operations and functions of the Company.
- ii) Regular updates on the key developments occurring in the Company are informed to Independent Directors from time to time.
- iii) Independent Directors have freedom to interact with the Company's management during the Board/ Committee of Directors meetings or otherwise.

Review and Amendment

The Board will review the programme and make necessary amendments as and when required.

**Sd/-
Chairman**